



Minutes

OPS-County Operations Committee

Tuesday, November 16, 2021

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 1:01 PM

Attendees: Commissioners Terry, Patrick, Bradshaw

Present 3 - Commissioner Ted Terry, Commissioner Steve Bradshaw, and
Commissioner Robert Patrick

I. MINUTES

2021-3345 Commission District(s): All Districts
Minutes for the November 3, 2021 Special Called County
Operations (OPS) Committee Meeting;
**MOTION was made by Steve Bradshaw, seconded by Robert
Patrick, that this agenda item be approved. The motion carried
by the following vote:**

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and
Commissioner Patrick

2021-3402 Commission District(s): All Districts
Minutes for the Special Called November 10, 2021 County Operations
(OPS) Committee Meeting;
**MOTION was made by Steve Bradshaw, seconded by Robert
Patrick, that this agenda item be approved. The motion carried by
the following vote:**

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

II. DISCUSSION

Charter Review

-information provided by COO Williams

-Question TT: Could you provide an update on the status of us?

Z Williams: Let me get back to you on that in writing

-Question TT: So we will get the new executive order with the new sunset of December 31, 2022. We will also get an update on the new chair process

-Question TT: Could the Law dept confirm that the committee cannot meet because there is no chair? Please provide that clarification to the full board

V Ernstes: I will address that in writing sir

III. AGENDA ITEM

New Agenda Items

[2021-3097](#)

Commission District(s): ALL

CO - Change Order No. 2 to Contract No. 1213634 for Commercial Janitorial Services (Multiyear Contract): for use by the Department of Facilities Management. This contract consists of the development, management and monitoring of high quality commercial janitorial/cleaning/custodial services and day porters at various County facilities. Awarded to Cleanstar National, Inc. Amount Not To Exceed: \$1,111,948.36.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Buford, COO Williams

-Question TT: are we good with the air filtration systems at the court as well?

K Buford: Absolutely; the court is one of the first buildings that was prioritized by the CEO; all of the systems are in place at that building

2021-3199

Commission District(s): ALL

CA - Sourcewell Cooperative Agreement No. 030421-CTL for Facility Security Systems: for use by the Department of Facilities Management (FM). This contract consists of the purchase of Facility Security Systems, Equipment and Software with Related Services for the 188-180 Sams Street Facility. Awarded to: Converjnt Technologies, LLC. Amount Not To Exceed: \$95,382.00.

MOTION was made by Steve Bradshaw that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-Z Williams: is there a typo on the address for that? We will do a substitute to change this to 178 Sams Street

-information provided by COO Williams

-Question TT: is this for video surveillance?

-S Weaver: this is for video surveillance; we did the exterior cameras last year; this is for the interior cameras to ensure the building is secure

-Question TT: this is already part of our closed circuit system?

S Weaver: correct

-SB: Motion to approve with amended address

2021-3205

Commission District(s): ALL

LB - Invitation No. 21-101432, Maintenance, Repair and Inspection of Overhead Doors and Gates (Annual Contract with 4 Options to Renew): for use by the Departments of Facilities Management (FM), Fire Rescue Services (FR) and Watershed Management (DWM). Consists of providing maintenance, repair and inspection of County overhead doors and gates. Recommend award to the sole bidder who is responsive and responsible: D. H. Pace Company, Inc. DBA Overhead Door Company of Atlanta. Amount Not To Exceed: \$700,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Buford, CPO Horner

[2021-3243](#)

Commission District(s): All

CA - Cooperative Agreement for Aruba Access Point Upgrade: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let Statewide Contract (SWC) No. 99999-SPD-T20120501-0011A for the upgrading of the County's Aruba network equipment. Awarded to Layer 3 Communications, LLC. Amount Not To Exceed: \$128,619.86.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

-Question TT: will this include guest Wi-Fi?

J Matelski: This will include guest Wi-Fi and the secure network employees use; as we return to the office and have more constituents visiting our offices it will enhance their experience?

-Question TT: do all of our facilities have guest Wi-Fi? Does that include the tax commissioner and board of elections complex?

-J Matelski: Not all of them; but the ones in which we conduct business; most of our facilities do; it does include the complex of the board of elections and tax commissioner

[2021-3252](#)

Commission District(s): ALL

LB - Invitation No. 21-101439 for Card Access (Keyscan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM) and Police Services (PS). Consists of the installation, maintenance, and repair of all card access points. Recommend award to the sole bidder who is responsive and responsible: Southeastern Security Professionals, LLC. Amount Not To Exceed: \$215,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Buford

-Question TT: this is to be used if needed?

K Buford: there is already a list of items to be addressed; they do also provide support. Sams Street is one example in which this is done; there are some systems and software throughout the county that are antiquated that we will be updated to be taken into consideration with this new contract

2021-3253

Commission District(s): All
REN - Uniforms for County Employees Phase II (1st renewal of 4 Options to Renew): Contract Nos.: 1237678, 1237679 and 1237680 for use by the Departments of Facilities Management (FM), Watershed Management (DWM), DeKalb Peachtree Airport, Public Works - Sanitation and Beautification. This contract consists of the purchase of work uniforms. Awarded to: NAFECO, Safeguard Printing & Promotional Products Inc. and E.R. Partridge, Inc. Total Amount Not To Exceed: \$605,000.00

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Buford, CPO Horner

-Commissioner Terry requests photos of the uniforms for each department

2021-3261

Commission District(s): All
CO - Change Order No. 3 to Contract No.: 1135992 for Storage/Back Recovery with NetApp Systems: for use by the Department of Innovation and Technology (DoIT). Consists of the lease of NetApp data storage equipment to expand the County's data storage capacity. Awarded to ProSys Information Systems, Inc. Amount Not To Exceed: \$316,256.04.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

[2021-3293](#) Commission District(s): ALL
SWC - Statewide Contract No. 99999-001-SPD0000100-0073, Office, Computer and Education: for use by Facilities Management (FM). This contract consists of the purchase of seating for the 178 Sams Street Facility. Awarded to: Allseating Corporation. Amount Not To Exceed: \$129,770.76.

This agenda item was recommended for approval. to the Board of Commissioners due back on 12/14/2021 .

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Sandra Weaver

[2021-3294](#) Commission District(s): ALL
SWC - Statewide Contract No. 99999-001-SPD0000100-0088 for Office, Computer and Education for use by the Department of Facilities (FM). This contract consists of the purchase of various Office, Computer and Education furniture and equipment. Awarded to: The Allsteel Company Inc. Amount Not To Exceed: \$550,473.94.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Sandra Weaver

-Question TT: sitting is considered the new smoking. Will there be an opportunity for employees in the new building to have the option for a stand-up desk configuration?

S Weaver: the budget did not allow for that; but there is an opportunity for the desk add-ons to be allowed

-TT: after we get moved in, will there be an opportunity for staff to request a stand-up desk?

Z Williams: on occasion staff does purchase the stand-up desks; departments will continue to have that ability in their budgets or a request for those appropriations

[2021-3295](#) Commission District(s): ALL
SWC - Statewide Contract No. 99999-001-SPD0000100-0091 for Furniture Office, Computer and Education: for use by Facilities Management (FM). This contract consists of the purchase of office desks for the 178 Sams Street Facility. Awarded to: The Hon Company Inc. Amount Not To Exceed: \$134,696.14.
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Sandra Weaver

[2021-3296](#) Commission District(s): ALL
SWC - Statewide Contract No. 99999-001-SPD0000100-0052 Furniture for Office, Computer and Education: for use by Facilities Management (FM). This contract consists of the purchase of various furniture and equipment. Awarded to: Keilhauer LTD. Amount Not To Exceed: \$101,684.55.
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Sandra Weaver

[2021-3303](#) Commission District(s): ALL
CA - Kubota F2690 Front Deck Mounted Mower with 4 Year Full Machine Warranty: for use by Public Works-Fleet Management to be used by Public Works-Beautification. Consists of piggybacking off the competitively let Sourcewell Cooperative Contract No. 031121-KBA to purchase five (5) Kubota F2690 front deck mounted mowers with 4 year full machine warranties to mow right-a-ways throughout DeKalb County. Awarded to Lashley Tractor Sales. Amount Not To Exceed: \$112,568.05.
This agenda item was recommended for approval. to the Board of Commissioners due back on 12/14/2021 .

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Vernetha Halls

-Question TT: regarding moving to electric, I'm not sure if mowers are included in that plan. Do you have plans to start looking into these options in the future?

V Halls: yes we are; as of now we don't have equipment that is available; but as they become available Director Gordon is reviewing to possibly incorporate into our fleet. We are aware

2021-3310

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 1143737 Standby Mechanical Engineering and Energy Support Services (Annual Contract With 2 Options To Renew): for use by the Department of Facilities Management (FM). This contract consists of providing quality mechanical engineering and energy engineering design support, assessments, and consultations. Awarded to Johnson, Spellman & Associates, Inc. Amount Not To Exceed: \$200,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by David Asbell

-Question TT: could you describe the engineering and energy engineering design support? Response provided by D Asbell

2021-3322

Commission District(s): All

SS - Voting Equipment: for use by the Department of Voter Registration & Elections (VR&E). Consists of the purchase of electronic voting software and hardware products. Awarded to: Dominion Voting Systems Inc. Amount Not To Exceed: \$2,400,000.00

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/14/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-information provided by interim Director Hart

-Question TT: is this to continue the current number of equipment?

T Hart: the 2 annual warranties are to maintain the current equipment; the invoices today are for equipment, servicing, and vendor help during the election that we have been billed for

-Question TT: this is keeping the baseline of equipment for the next year; if there are changes to precinct maps or higher voter populations, we will need to come back and add to this contract?

T Hart: We have included that in the contract as well to cover additional equipment pending any precinct changes

Meeting Ended At: 1:53 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC