

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 5, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 5, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Donna Rosser, Assistant Chief Appraiser**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 12/5/19 Agenda, made by Jim Vernor, seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Minutes for 11/21/19 were deferred.

CITIZEN TIME

No citizens requested time to address the Board.

INTRODUCTION OF NEW EMPLOYEE

The Chair recognized Eddie McKoy and he introduced himself to the Board. He is an appraiser in the Residential Division. The Board welcomed him.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 19 of this agenda, made by Jim Vernor, seconded by Charlene Fang. The 12/5/19 BTA Agenda Update showed parcel 18 281 09 010 pulled from Batch 14. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 20 through 27 of this agenda made by Jim Vernor, seconded by Charlene Fang. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Jim Vernor and seconded by Charlene Fang. The meeting adjourned at 10:30 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

1-9-20