

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 20, 2022**

A meeting of the DeKalb County Board of Assessors was held on Friday, May 20, 2022.

**Charlene Fang, Chair
Robert A. Burroughs, J.D., Vice-Chair
James Vernor, PhD, MAI, Assessor
Vivian R. Ingersoll, MA, Assessor
Joseph Kusmik, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 5/20/22 Agenda had been received and asked if there were any corrections or additions. Hearing none, the Chair called for a motion to approve. Jim Vernor made a motion for the Approval of the Agenda of 5/20/22, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 5/5/22. Jim Vernor made a motion for Approval of the Minutes of 5/5/22, seconded by Robert Burroughs. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

INTRODUCTION OF NEW EMPLOYEE

The Chair recognized Jawana Wallace and Calvin Hicks introduced her to the Board. Ms. Wallace greeted the Board and further introduced herself. She is the new Tax Appraisal Clerk. The Board welcomed her.

STAFF MEMBER HIGHLIGHT

The Chair recognized Sheree Greenidge' great compliment from Calvin Hicks and Brian Jennings at the last board meeting on the wonderful job she's doing navigating the Hanson application with staff. The Chair presented Ms. Greenidge with a beautiful green plant and a signed Thank You card and cheered her efforts regarding her work on this project. She stated that Ms. Greenidge is an asset to this department. Ms. Greenidge was thankful and stated that she has developed and will share with the Board a Hanson Power Point Presentation for this department. The Board thanked her for her efforts.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of batches 1 through 16 of this Agenda. After discussion, she called for a motion. Jim Vernor made a motion for Approval of Staff Recommendations for batches 1 through 16, seconded by Robert Burroughs and Vivian Ingersoll. The motion carried unanimously.

STAFF REPORTS

See attached.

In addition to Brentnol Baker's report, he thanked Donna Rosser for all her hard work.

CHIEF APPRAISER'S REPORT

See attached.

APPROVAL OF 2022 REAL ESTATE VALUES, RESIDENTIAL H6 AND COMMERCIAL 299c REPORTS AND THE DEKALB/FULTON COUNTY RESOLUTION

Board members received all of the above reports electronically prior to this meeting.

The following is a list of the reports that were included on the flash drives that were delivered to the Board:

2019 TO 2022 DIGEST COMPARISON
2022 BROWNFIELD SPECIAL ASSESSMENT
2022 CHANGE OF ASSESSMENT
2022 CITY OF ATLANTA FINAL SALES RATIO
2022 CITY OF ATLANTA SALES RATIO – FULTON
2022 COMMERCIAL BEGINNING SALES RATIO
2022 COMMERCIAL ENDING SALES RATIO 5-12-22
2022 CUVA AGENDA
2022 FULTON-DEKALB CITY OF ATLANTA RESOLUTION
2022 HISTORIC REHAB AGENDA

**2022 RESIDENTIAL BEGINNING SALES RATIO
2022 RESIDENTIAL ENDING SALES RATIO
AA202 GROWTH AND REVAL PAGES
2022 VALUE CHANGE REPORT
CHANGE OF ASSESSMENT LIST TOTALS
CONSOLIDATION 051722
CUVA USAGE BELOW 10ac
MARKET MODEL VALUATION
NEW AND REVAL 05202022
PARAMETERS FOR ACCEPTABLE VALUES
REASON CODES USED TO DATE FOR 2022
SALES RATIO STATS BEGINNING AND ENDING
COMMERCIAL PROPERTY REVIEW FORMS
H6 RESIDENTIAL REPORTS**

Calvin Hicks thoroughly reviewed each report with the Board. After this discussion, the Chair called for a motion to approve the 2022 Real Estate Values, H6 Residential and Commercial 299c Reports and the DeKalb/Fulton County Resolution. Vivian Ingersoll made a motion to approve all 2022 Real Estate Values Reports, seconded by Jim Vernor. The motion carried unanimously.

Robert Burroughs made a motion to approve the 2022 DeKalb/Fulton County Resolution, seconded by Jim Vernor. The motion carried unanimously.

Calvin Hicks stated that the 2022 Assessment Notices will be mailed on May 27, 2022.

The DeKalb/Fulton Resolution will be signed and forwarded to Fulton County for their signatures.

Calvin Hicks echoed the sentiments of Brentnol Baker thanking Donna Rosser for all her hard work. He also thanked everyone at the table and all staff.

OTHER BUSINESS

Sheree Greenidge returned to the meeting and distributed copies of her Hanson Power Point presentation. She will present this to staff next week.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Jim Vernor. The meeting ended at 10:52 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


**Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary**

Date Approved: 6-9-22