

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
August 26, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, August 26, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Eugene Roberts, Appraiser IV – Business Personal Property**

ABSENT: Robert A. Burroughs, J.D., Assessor
Vance Clements, Supervisor – Business Personal Property

CALL TO ORDER

The Chair called the meeting to order at 9:34 a.m.

APPROVAL OF AGENDA

The Chair stated that the updated 8/26/21 Agenda had been received and also the BOA Agenda Update had been received. She called for a brief Executive Session to be added to the Agenda and asked if there were any additional corrections or additions; hearing none, she declared the Agenda approved.

APPROVAL OF MINUTES

The Chair asked if there were any further updates to the Minutes of 8/5/21; hearing none she declared the Minutes approved.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair recognized a concern from Robert Burroughs that during discussion of the batches, to take them batch by batch instead of by sections. The Chair will honor his request. She called for a motion to approve batches 1 through 30 of this Agenda, calling attention to batch 29 which is a denial of the request to go directly to Superior Court; made by Jim Vernor and seconded by Charlene Fang. After discussion, the motion carried.

STAFF REPORTS

The Chair stated the staff is doing a heck of a job!

See attached.

Brentnol Baker thanked the Board for the luncheon given to staff. Mr. Baker also thanked Donna Rosser and Sherida Gooden for their hard work on getting the Agenda ready. He stated that he appreciates their work.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks also discussed the Bainbridge Limited court case with the Board.

EXECUTIVE SESSION

At 10:15 a.m. the Chair called for a motion to adjourn into Executive Session to discuss a personnel issue, made by Jim Vernor and seconded by Charlene Fang. The motion carried. Following extensive discussion at 10:31 a.m. the Chair called for a motion to adjourn back into the General Session – made by Jim Vernor and seconded by Charlene Fang. The Chair reconvened to General session and reported no action taken in Executive Session.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

OTHER BUSINESS

The Board discussed the review of the Policy Manual and the Chair asked Jim Vernor to be the project manager for this review. Mr. Vernor accepted and will work with the recording secretary and staff and report back to the Board with any updates.


Due to a schedule conflict, the Chair discussed date changes for the September Board meetings. The September 9th and September 23rd meetings will be canceled. There will be one Board meeting on September 16th for the month.

ADJOURNMENT

There being no further business, at 10:44 a.m. the Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

9-16-21

8/26/21 BOA AGENDA UPDATE

BATCHES MAILED 1 – 30

Pulled Parcels (73) on Batch 13

15 171 02 004	18 091 09 023	18 091 09 053
15 176 01 050	18 091 09 024	18 091 09 054
12 204 05 124	18 091 09 025	18 091 09 055
15 228 01 003	18 091 09 026	18 091 09 056
15 228 01 005	18 091 09 027	18 091 09 057
15 228 01 093	18 091 09 028	18 091 09 058
15 228 01 094	18 091 09 029	18 091 09 059
15 239 01 256	18 091 09 030	18 091 09 060
18 091 09 001	18 091 09 031	18 091 09 061
18 091 09 002	18 091 09 032	18 091 09 062
18 091 09 003	18 091 09 033	18 091 09 063
18 091 09 004	18 091 09 034	18 091 09 064
18 091 09 005	18 091 09 035	18 194 02 130 Added Pulled Parcel
18 091 09 006	18 091 09 036	
18 091 09 007	18 091 09 037	
18 091 09 008	18 091 09 038	
18 091 09 009	18 091 09 039	
18 091 09 010	18 091 09 040	
18 091 09 011	18 091 09 041	
18 091 09 012	18 091 09 042	
18 091 09 013	18 091 09 043	
18 091 09 014	18 091 09 044	
18 091 09 015	18 091 09 045	
18 091 09 016	18 091 09 046	
18 091 09 017	18 091 09 047	
18 091 09 018	18 091 09 048	
18 091 08 019	18 091 09 049	
18 091 09 020	18 091 09 050	
18 091 09 021	18 091 09 051	
18 091 09 022	18 091 09 052	

Pulled Parcels (1) on Batch 14

15 140 01 029

Pulled Parcels (2) on Batch 15

18 246 06 179

18 246 06 180

Pulled Parcels (6) on Batch 21

15 204 02 090

15 213 04 094

15 241 01 095

18 001 13 055

18 168 08 103

18 271 08 023

Pulled Parcels (3) on Batch 25

18 155 03 009

18 314 01 017

18 366 07 013