

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 18, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 18, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:29 a.m.

APPROVAL OF AGENDA

The Chair asked if there were any changes or corrections of any kind to the 3/18/21 Agenda; the Chair added an Executive Session after Calvin Hicks' report. Hearing no further changes, the Chair declared the Agenda approved.

APPROVAL OF MINUTES

The Chair asked if there were any corrections to the Minutes of 3/4/21; Jim Vernor moved to approve, seconded by Robert Burroughs, the motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 16 of this Agenda made by Jim Vernor, seconded by Charlene Fang. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

At 10:02 a.m. the Chair called for a motion to adjourn into Executive Session to discuss potential litigation; made by Robert Burroughs, seconded by Charlene Fang. Following extensive discussion at 10:48 a.m.; the Chair called for a motion to adjourn back into the General Session – made by Jim Vernor and seconded by Charlene Fang.

The Chair reconvened to General session and reported no action taken in Executive Session.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

There being no further business the Chair declared the meeting adjourned at 10:48 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

4-7-21