



HPRP Technical Assistance Workshop

Agenda

▶ Introduction

Allen Mitchell

▶ HPRP

Melvia Richards

◦ Overview

◦ Access Model

◦ Application Process

▶ Q & A

Staff

▶ Closing

Chris Morris



HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)



Chris H. Morris, Director
Allen Mitchell, Assistant Director
Melvia Richards, Housing Manager
Community Development Department

HPRP Focus

Authorized under the American Recovery and Reinvestment Act of 2009

- Prevent Homelessness among households at risk of becoming homeless
- Rapidly Re-house homeless individuals and families
- Assist those who can sustain stability at end of assistance



Eligible Activities

▶ Financial Assistance

- Rental Assistance
- Rent Arrears
- Security Deposit
- Utility Deposit
- Moving Expenses
- Storage Fees
- Hotel Vouchers

▶ Housing Stabilization

- Case Management
- Credit Repair
- Legal Services
- Housing Search
- Outreach & Engagement

▶ Administration

▶ HMIS

▶ Evaluation

Eligible Activities



Rental Assistance

- ✓ Short-term Rental - up to 3 months
- ✓ Medium-term Rental - 4 to 18 months
- ✓ Rental Assistance \leq 18 months rent
- ✓ Reasonable Rent
- ✓ Cannot Exceed Actual Cost
- ✓ Obtain New Units
- ✓ Remain in Existing Units
- ✓ Needs Based
- ✓ Eligibility Certification every 3 months
- ✓ County may determine amount of assistance

Eligible Activities



Rent Reasonableness

- ▶ Not more than comparable, non-luxury, unassisted units
- ▶ HUD Worksheet

www.hud.gov/offices/affordablehousing/library/forms/rentreasonablechecklist.doc

Eligible Activities



Rent In Arrears

- ✓ Up to 6 months
- ✓ Enables participant to remain in existing unit
- ✓ Enables participant to move into new unit
- ✓ Included in determining total length of assistance

Eligible Activities



Utility & Security Deposit

- ✓ May cover same period as other subsidies
- ✓ Cannot cover same costs as other subsidies

Utility Payments

- ✓ Up to 18 months
- ✓ Up to 6 months in arrears
- ✓ Household member has account or
- ✓ Proof of responsibility



Eligible Activities



Moving Cost Assistance

- ✓ Reasonable moving costs
 - ✓ Truck Rental
 - ✓ Moving Company
 - ✓ Short-term storage (3 months or participant housed)

Motel/Hotel Vouchers – Up to 30 days

- ✓ No appropriate shelter beds
- ✓ Subsequent housing identified but not available



Eligible Activities



Housing Relocation & Stabilization Case Management

- ✓ Developing, securing, and coordinating services
- ✓ Monitoring and evaluating participant progress
- ✓ Assuring rights are protected
- ✓ Developing individualized housing and service plan
- ✓ Referring to other services

Eligible Activities



Financial Counseling/Credit Repair

- ✓ Budgeting
- ✓ Free Credit Report
- ✓ Money Management
- ✓ Resolving personal credit issues
- ✓ Services or assistance to publicize availability

Eligible Activities



Housing Relocation & Stabilization Housing Search and Placement

- ✓ Tenant Counseling
- ✓ Assisting to understand leases
- ✓ Securing Utilities
- ✓ Assuring rights are protected
- ✓ Developing individualized housing and service plan
- ✓ Securing Utilities
- ✓ Making moving arrangements
- ✓ Payment services for rent and utilities
- ✓ Mediation and outreach to property owners

Eligible Activities



Administrative Costs

- ✓ Accounting for the use of grant funds
- ✓ Training on HPRP for staff
- ✓ Preparing reports for submission to HUD

Do Not Include

- Cost of issuing financial assistance
- Cost of providing Relocation and Stabilization services

Eligible Activities



Outreach & Engagement

Services or assistance to publicize availability

Legal Services

- ✓ Legal Advice
- ✓ Representation in administrative or court proceedings
- ✓ Services related to mortgage ineligible

Participant Minimum Requirements

- ▶ Homeless or At Risk of Becoming Homeless
- ▶ ≤ 50% AMI
- ▶ Initial Case Manager Consultation
- ▶ Re-Certified every 3 months

Ineligible Activities

- ▶ Expenses funded through other Recovery Act Programs
- ▶ Mortgage Costs
- ▶ Credit Card
- ▶ Consumer Debt
- ▶ Car Repair
- ▶ Transportation
- ▶ Travel
- ▶ Food
- ▶ Medicine
- ▶ Medical Care
- ▶ Dental Care
- ▶ Pet Care
- ▶ Entertainment Activities
- ▶ Education or Work Related Materials
- ▶ Cash Assistance

HUD Requirements



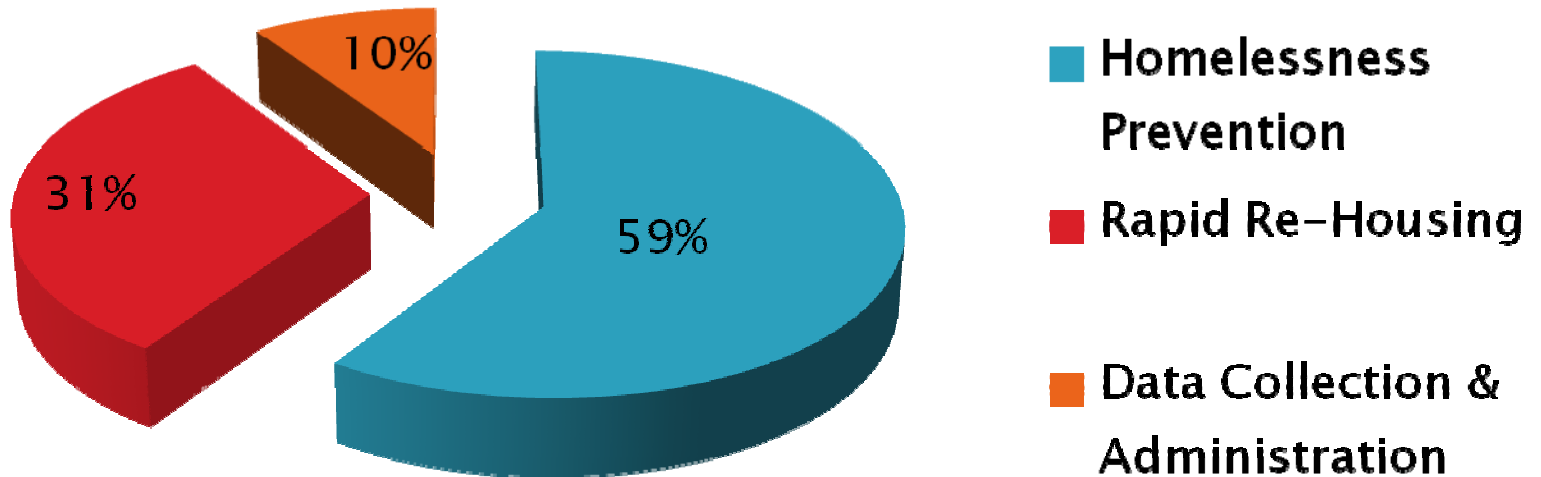
- ▶ Substantial Amendment to HUD by May 18, 2009
- ▶ Obligate Funds by September 30, 2009
- ▶ Expend 60% of Funds within 2 years
- ▶ Expend All Funds within 3 years (30 months)
- ▶ Adhere to Federal Requirements
- ▶ Submit Reports
- ▶ Use HMIS
- ▶ Initial Case Management
- ▶ Re-certify Participants Every 3 months

HPRP Allocation

Estimated Budget Summary

	Homeless Prevention	Rapid Re-Housing	Total Amount Budgeted
Financial Assistance	\$1,192,699	\$ 597,300	\$1,789,999
Housing Relocation and Stabilization Service	\$ 207,600	\$ 140,400	\$ 348,000
Admin & HMIS			\$ 221,999
Total HPRP			\$2,359,998

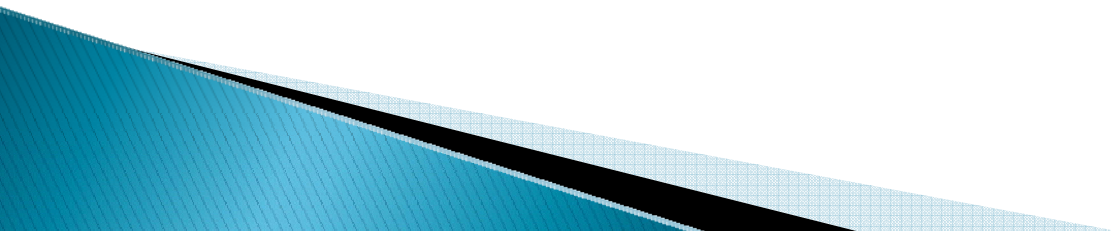
HPRP Proposed Distribution of Funds



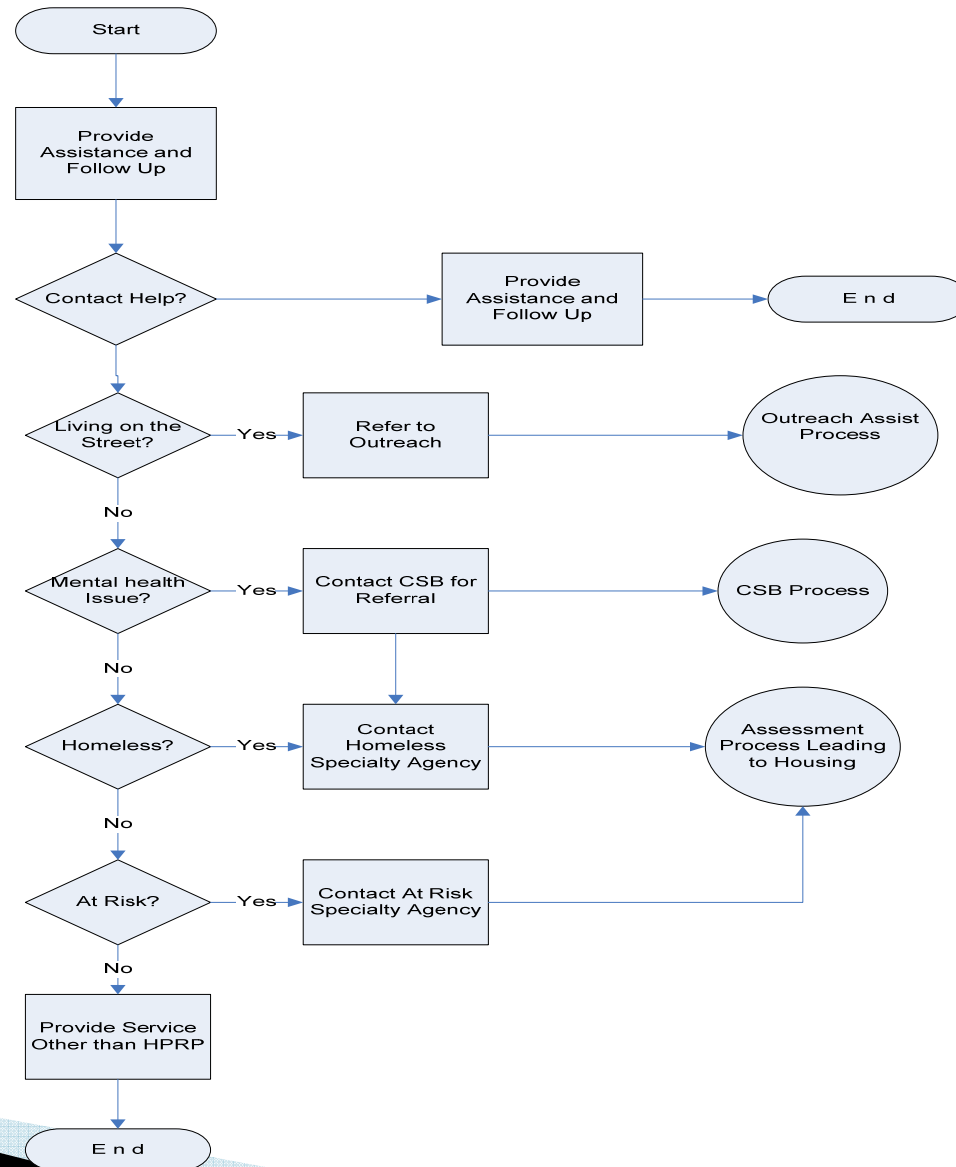


SERVICES ACCESS MODEL

Proposed Model – Objectives

- ▶ Facilitate Participant Access
 - ▶ Open Model
 - ▶ Implemented in Short-term
 - ▶ Easily Evaluated
 - ▶ Easily Expanded or Changed
 - ▶ Collaborative Effort
 - ▶ Cost Effective
- 

Assessment & Referral



Request for Assistance Routing

**At Risk Lead
HOPE/Travelers
Aid**

- Salvation Army
- St. Vincent De Paul
- DEAM
- Caring for Others
- Green Forest
- PCA
- Project Take Charge
- Hosea Feed the Hungry
- DFCS
- DeKalb School System
- DeKalb Police
- Refugee Family Svcs
- Center For Pan Asian Services
- DeKalb Family Resources
- Jewish Family & Career Services
- Latin American Assn
- Africa's Children
- Tri-J Agencies

**Homeless Lead
Decatur Coop Ministry**

- Clifton Sanctuary Ministry
- Shearith Israel
- Ministry
- Initiative for AF
- Action Ministries
- Drug Court
- Stand
- Recovery Consultants
- United Methodist Children's Home
- Safe Haven
- Chris Kids
- Caring Works
- Jerusalem House
- Living Room
- Tri-J Shelters & Transitional Housing

**Mental Health/
Substance Abuse
CSB**

- St. Jude's Recovery
- Drug Court
- Break Thru House
- Oakhurst Recovery
- Transition House
- Recovery Consultant
- Tri-J Agencies

**Street
Homeless
Lead
Outreach**

- CSB Crisis
- C2A

**Consultation
Intensive Case Management
St. Jude's**

**Housing
Center**

Supportive Services in DeKalb

Emergency/ Supportive

Furniture

Furniture Bank
Caring for Others

Employment

Work Force
Development
Goodwill
Industries

Childcare

Our House
Scottdale
Sheltering Arms

Mental Health/SA

DeKalb CSB
St. Jude's Recovery
Drug Court
BreakThru House
Recovery Consultants
Transition House

HIV/AIDS

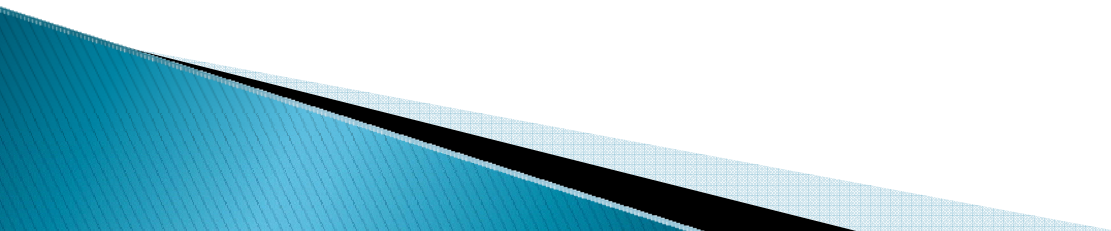
Jerusalem House
Living Room

Health Care

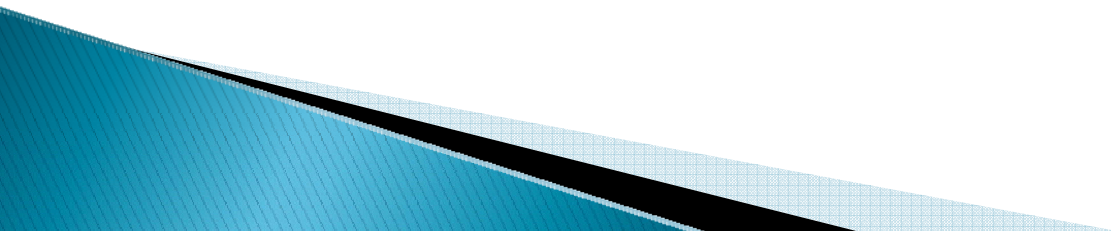
DeKalb Board of
Health
St. Joseph's Mercy
Care
Grady Hospital

Travelers Aid
Salvation Army
St. Vincent De Paul
DEAM
Caring for Others
Green Forest
PCA
Project Take Charge
Hosea Feed the
Hungry
DFCS
DeKalb School System
DeKalb Police
Refugee Family
Services
Latin American
Center for Pan Asian
Jewish Family
Africa's Children's Fund
DeKalb Family
Resource

Lead Agencies Homeless /At Risk/Outreach Services

- ▶ Accept Referrals
 - ▶ Assess Clients and Develop Plans
 - ▶ Enter HMIS Information
 - ▶ Refer Clients to Other Services
 - ▶ Refer Clients to Intensive Case Management when necessary
 - ▶ Provide Follow-up
 - ▶ Lead Agency Meeting to Discuss Difficult Cases
- 

Housing Referral Center

- ▶ Tracks all housing in DeKalb for persons at 30% of AMI
 - ▶ Assists caseworkers and social service agencies
 - ▶ Uses and promotes www.georgiahousingsearch.org
 - ▶ Develops landlord relationships
 - ▶ Facilitates move-ins
 - ▶ Arranges for Inspections
 - ▶ Ensures Rent Reasonableness
 - ▶ Makes Landlord and Other Payments (HPRP)
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THE APPLICATION PROCESS

Submission Information

▶ Deadlines

- June 1, 2009
- 4:30 PM

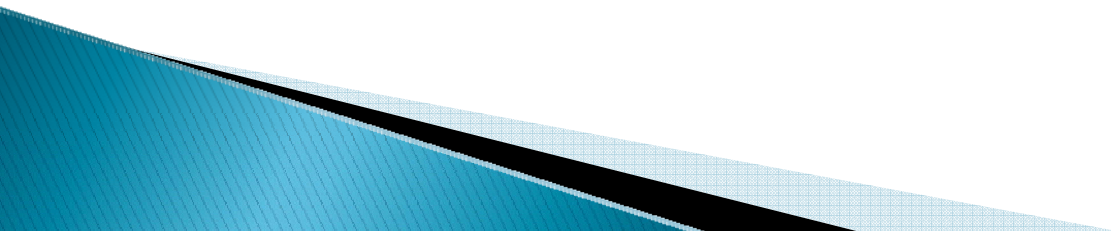
▶ Location

DeKalb County Community Development
1807 Candler Road
Decatur, GA

▶ Number of Copies

- 1 Original with Attachments
 - 4 Copies without Attachments
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Evaluation Criteria

- ▶ Consistency with HPRP Goals and Regulations
 - ▶ Linkage to Access Model
 - ▶ Linkage to Other Services and Mainstream Providers
 - ▶ Agency's Financial Stability
 - ▶ Experience in Application Area
 - ▶ Experience in Administering Grants
 - ▶ Project Budget Relative to Service
 - ▶ Site Visit and Interviews
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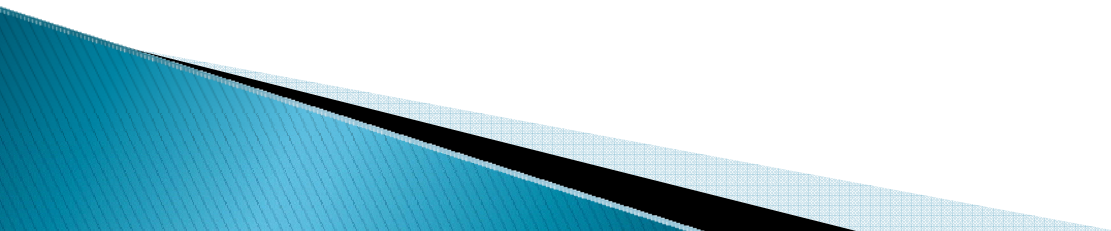
Threshold Requirements

- ▶ **General Requirements**
 - Same as 2010 CDBG Threshold Requirements
 - Documentation not required if submitting with CDBG
 - Place in Section IV
 - Indicate page numbers in Checklist
- ▶ **Programmatic Requirements**
 - Documentation for applicable HPRP component
 - Place in Section IV
 - Indicate page numbers in Checklist

Budget

- ▶ **Organizational Budget**
 - Attachment A
 - Same as CDBG
- ▶ **HPRP**
 - Homelessness Prevention – Serving At-Risk
 - Rapid Re-Housing – Serving Homeless

Administrative Costs

- ▶ Not Costs of Issuing Financial Assistance
 - ▶ Not Costs of Providing Relocation & Stabilization Services
 - ▶ Report Preparation Cost
 - ▶ Costs for HPRP Training
 - ▶ HPRP Grant Fund Accounting Costs
 - ▶ Itemize Costs
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Critical Dates

Date	Activity
4/23- 5/5	Public Comment Period
12-May	BOC Meeting – HPRP Draft Substantial Amendment - Agenda Item
5/13 – 6/1	Agency Application Period
18-May	Substantial Amendment Due to HUD
2-Jul	HUD Approval
14-Jul	BOC - Recommended Agency Review
2-Sep	HUD Agreement Signed
30-Sep	Funds Allocated to Agencies/Agreements Signed