

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 15, 2018**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 15, 2018. Present were the following:

**John W. Lawson, J.D., LL.M., Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Vivian R. Ingersoll, Assessor
Charlene Fang, Assessor
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Appraiser IV, Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT

**Calvin C. Hicks, Chief Appraiser/BTA Secretary
Allen Alford, Supervisor – Business Personal Property**

CALL TO ORDER

The Chair called the meeting to order at 9:36 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 11/15/18 Agenda as amended, made by Robert Burroughs and seconded by Jim Vernor. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 11/1/18 Minutes, made by Robert Burroughs, seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 27 of this agenda as amended made by Vivian Ingersoll, seconded by Robert Burroughs. (It should be noted that the 11/15/18 BTA Agenda Update showed several pulled parcels). After discussion, the motion carried unanimously.

The Chair called for a motion to approve batches 28 through 34 of this agenda made by Robert Burroughs, seconded by Jim Vernor. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

The Chief Appraiser was absent today. There was no report.


EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

The Chair entertained a motion to adjourn, made by Robert Burroughs and Vivian Ingersoll, seconded by Jim Vernor. The meeting adjourned at 10:21 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 
Donna Rosser
Assistant Chief Appraiser

Date Approved: 12-6-18