

April 15, 2024

**TO:** ALL BIDDERS UNDER ITB No. 24-101653, ADA Compliance and Safety Inspections

**FROM:** Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 1**

**Invitation To Bid (ITB) No. 24-101653, ADA Compliance and Safety Inspections** is hereby amended as follows:

1. We have received questions pertaining to this solicitation. The questions and their resulting answers appear below:

**A. Question:** Please confirm this is a Tier I survey/inspection, No measurements or counts are taken by the inspector. Only a basic overview of the general condition of the building's sidewalks and parking is provided. "Visual Accessibility Survey".

**Answer:** *Since the ITB includes an ADA Transition plan, measurements may need to be taken in order to provide an accurate cost and breakdown for the plan.*

**B. Question:** Where will the matrix/deficiency reports be uploaded to?

**Answer:** *A shared site will be created at the start of the contract.*

**C. Question:** General Requirements on page 22, is there a timeframe (within the last year, two years, etc.) for completion of the "ADA Basics" course or shall the bidder currently hold the certification?

**Answer:** *Bidder shall currently hold the certification and the certification shall not be expired.*

**D. Question:** Qualification Requirements on page 22, what evidence is acceptable for demonstration of performance of its own work? How does performing own work align with the potential LSBE Subcontractor?

**Answer:** *The LSBE subcontractor may be used to provide any material or labor. An inspection form signed by the inspector who meets the requirements of the ITB is an acceptable to demonstrate performance of work.*

**E. Question:** Attachment G page 33 states, "Prime Contractors that fail to attend the mandatory LSBE meeting in person or via video conference shall mean that the Prime Contractor has not demonstrated sufficient good faith efforts and its bid or proposal if submitted, shall be deemed non-responsive without any further review" – we learned of the invitation after the last meeting was held. Does this make us ineligible to

respond? If not, may we have a list of attendees to identify potential sub-contractors?

**Answer:** *It is required that all responding Bidders attend the mandatory LSBE meeting within two-weeks of the solicitation's advertisement, and comply, complete and submit all LSBE forms with the Bidder's response in order to remain responsive. However, you are encouraged to check the P&C website daily for addenda that may include changes or additional information to the solicitation requirements.*

**F. Question:** Exhibit 1, page 41, is there a ratio of employees to contract size DeKalb County uses for the First Source Jobs program?

**Answer:** *The ratio is set as a percentage in the amount of jobs created as noted within Exhibit 1, page 41*

**G. Question:** Exhibit 1, ADA Existing Facility and Site Access Audit appears to list park sites throughout county, however, under General Requirements, page 22 the general scope is "To conduct ADA inspections by evaluating each facility for violations of any applicable codes at each Recreation, Parks and Cultural Affairs building and park location." Will information on the recreation/cultural facilities and amenities, including square footage of facilities, year built, paved and unpaved trails, pedestrian bridges, signalized intersections, etc. be provided to assist in scoping the project and providing cost?

**Answer:** *Information is available upon award. The cost is per hour, not per site. The number of hours will be determined once the NOA is issued.*

**H. Question:** General Requirements, page 22, says the County will award a one-year contract with up to two renewal options; however, under term on page 12, it says the initial term is twenty-four (24) months with two renewal options. Which is the proper length of contract?

**Answer:** *One year with up to two renewal options.*

**I. Question:** The ITB shows two parks not on the Parks and Recreation website. They are Mason Mill Park and N. H. Scott Park. Are these operated by the County, and are they in the scope of work?

**Answer:** *A final determination of park sites will be provided upon award.*

**J. Question:** The Parks and Recreation website shows 44 parks not in the ITB. They are listed below. Are they to be a part of the scope of work?

1. Avondale Dunaire Expansion (13.9 ac)
2. Barkside Court FEMA I (0.5 ac)
3. Barkside Court FEMA II (0.4 ac)
4. Barkside Court FEMA III (0.4 ac)
5. Barkside Court FEMA IV (0.5 ac)
6. Barkside Court FEMA V (2.3 ac)

7. Bouldercrest Greenspace (63.5 ac)
8. Bouldercrest Greenspace II (10.3 ac)
9. Briarcliff (2.2 ac)
10. Dawn Drive (6.9 ac)
11. Ellenwood/River Road (45.9 ac)
12. Fisher Trail (2.0 ac)
13. Flat Shoals Hudson (17.8 ac)
14. Genier (26 ac)
15. Hummingbird (0.5 ac)
16. Intrenchment Creek (127.1 ac)
17. Kensington Executive Square (8.2 ac)
18. Kinnett (60.2 ac)
19. Langsdale (2.0 ac)
20. Margaret Harris Park (2.4 ac)
21. Markan (0.2 ac)
22. Mason Mill (137.8 ac)
23. McAfee-Starmount (3.0 ac)
24. Memorial Drive Hagan (9.5 ac)
25. MLK-South River (20 ac)
26. Needham (3 ac)
27. N.H. Scott (formerly Mark Trail, 46 ac)
28. Rockbridge Road (19.4 ac)
29. Rodgers Lake (47.3 ac)
30. Rowland Rd (2.02 ac)
31. Scott Circle (0.3 ac)
32. Shoal Creek Santa Monica (4.4 ac)
33. Shoal Creek Trail (3.0 ac)
34. South Fork Peachtree Creek Trail (1.0 ac)
35. Stephenson (20.2 ac)
36. Union Grove (4.0 ac)
37. Vickers Drive (0.4 ac)
38. Welika Trail (1.8 ac)
39. Wesley Chapel-Kelley Chapel (5.3 ac)
40. White Oak (8.7 ac)
41. Windsor Forest FEMA I (0.5 ac)
42. Windsor Forest FEMA II (0.6 ac)
43. Yellow River North (18 ac)
44. Yellow River South (5.6 ac)

**Answer:** *The County reserves the right to include additional sites or remove sites, as necessary. This is why the cost is a per hour estimate and not per site. Please see response to No. 7.*

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2. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum with your response. You may email Danielle Swearingen, Procurement Agent, at [t-drswearingen@dekalbcountyga.gov](mailto:t-drswearingen@dekalbcountyga.gov) or call 404-371-6211 before the Bids are due to confirm the number of addenda issued.
  
  3. All other conditions remain in full force and effect.

*Danielle Swearingen*  
Danielle Swearingen, Procurement

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**ACKNOWLEDGEMENT**

Date: \_\_\_\_\_

The above Addendum #1 is hereby acknowledged:

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(NAME OF BIDDER)

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(Signature)

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(Title)